How to fold your cards and brochures

{button Click Here ,JI(`h2fold.hlp>proc4',`To fold a halffold card')} To learn how to fold a half-fold card

{button Click Here ,JI(`h2fold.hlp>proc4',`To fold a top quarterfold card')} To learn how to fold a top quarter-fold card

{button Click Here ,JI(`h2fold.hlp>proc4',`To fold a side quarterfold card')} To learn how to fold a side quarter-fold card

{button Click Here ,JI(`h2fold.hlp>proc4',`To fold a threepanel brochure in the Z pattern')} To learn how to fold a three-panel brochure in the Z pattern

{button Click Here ,JI(`h2fold.hlp>proc4',`To fold a threepanel brochure in the regular pattern')} To learn how to fold a three-panel brochure in the regular pattern

Note
- **The last four demonstrations include large video files that will take a few moments to load.**

To fold a half-fold card

- Fold the paper in half.

{button ,AL(`Fold your cards and brochures;',0,"Defaultoverview",)} <u>Related Topics</u>

To fold a top quarter-fold card

1. Fold the paper in half lengthwise.
2. Fold it in half again.

{mci NOMENU,4FOLDT.AVI}

Click the above PLAY button ▶ for a video demonstration.

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{button ,AL(`Fold your cards and brochures;',0,"Defaultoverview",)} **Related Topics**

To fold a side quarter-fold card

1. Fold the paper in half.
2. Fold it in half again.

{mci NOMENU,4FOLD.AVI}

Click the above PLAY button ▶ for a video demonstration.

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{button ,AL(`Fold your cards and brochures;',0,"Defaultoverview",)} **Related Topics**

To fold a three-panel brochure in the Z pattern

1. Mark the paper into three sections of equal width.
2. Fold the last section to cover the second section.
3. Fold the back of the first section to cover the back of the second section.

{mci NOMENU,3FOLDZ.AVI}

Click the above PLAY button ▶ for a video demonstration.

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{button ,AL(`Fold your cards and brochures;',0,"Defaultoverview",)} <u>**Related Topics**</u>

To fold a three-panel brochure in the regular pattern

1. Mark the paper into three sections of equal width.
2. Fold the last section to cover the second section.
3. Fold the first section to cover the second section.

{mci NOMENU,3FOLDR.AVI}

Click the above PLAY button ▶ for a video demonstration.

{button ,AL(`Fold your cards and brochures;',0,"Defaultoverview",)} <u>Related Topics</u>